

2022 - 2023Minutes of the meetingDate: 21.07.2022

The first Internal Quality Assurance cell meeting for the academic year 2022-2023 was held on 21.07.2022 at 2.30 p.m. in the Principal room. The following members were present in the meeting.

1. Dr. D. Paul Grace - Principal
2. Dr. L. Jothi - IQAC Coordinator
3. Mrs. V. Emimal Navajothi - HoD, Mathematics
4. Dr. D. Balathiraj - HoD, Physics
5. Dr. G. Sharmila Banu - HoD, Zoology
6. Dr. R. Sujatha - HoD, Nutrition
7. Dr. N. Subbalakshmi - HoD, English
8. Dr. P. Suganthi - HoD, Computer Science
9. Dr. V. Muthumani - HoD, Microbiology
10. Dr. P. Vijayarani - HoD, Tamil
11. Dr. S. Subadevi - HoD, Commerce
12. Dr. R. Padmarathi - HoD, History
13. Dr. S. Jayanthi - HoD, Chemistry
14. Dr. K. Kalkuzhali - Asst. Professor, Comp. Science
15. Dr. N. Prabha - Asst. Professor, Economics
16. Dr. S. Selvi - Asst. Professor, Mathematics
17. Mrs. R. Gopika - Director of Physical Edn.

Principal Dr. D. Paul Grace presided over the meeting. Principal addressed the IQAC members about the various activities to be conducted in the college for the academic year 2022-2023.

Dr. L. Jothi, IQAC coordinator, presented the

plan of action for the year 2022-2023, to enhance the quality of academic programmes of the college.

NAAC Steering Committee was constituted as follows:

1. Dr. D. Paul Grace — Principal & Chairperson
2. Dr. D. Barathi — HoD, Department of Physics
3. Mrs. V. Emimal Navajothi — HoD, Department of Mathematics
4. Dr. R. Jothi — NAAC Coordinator
5. Dr. G. Sharmila Banu — HoD, Department of Zoology
6. Dr. P. Suganthi — HoD, Department of Comp. Science

HOD's are requested to give all the reports for the preparation of AQAR, for the year 2022-2023 in Excel file on or before 30.07.2022

21/07/2022

Coordinator

PRINCIPAL

Namakkal Kavignar Ramalingam,
Govt. Arts College for Women,
NAMAKKAL - 637 001.

Signature of the members:

1. Dr. D. Barathi

21/7/2022

2. Mrs. V. Emimal Navajothi : 21-7-2022

3. Dr. R. Sujatha

4. Dr. P. A. Suganthi

21/7/2022

5. Dr. G. Sharmila Banu

21/7/2022

6. Dr. N. Subbalakshmi

21/07/2022

7. Dr. S. Subadra

21/7/2022

8. Dr. R. Padmarathi

21/07/2022

9. Dr. S. Jayanthi : 21/07/2022
10. Dr. P. Vijayalaxmi : 21/07/2022
11. Mrs. V. Kowsalyadevi : 21/07/2022
12. Dr. K. Karkuzhali : 21/7/22
13. Dr. N. Prabha : 21/7/2022
14. Dr. S. Selvi : 21/07/2022
15. Mrs. R. Gopika : 21/7/2022

20.12.2023

Minutes of the meetingDate : 20.12.2022

The second Internal Quality Assurance cell meeting was conducted on 20.12.2022 at 10.30 a.m. in the Auditorium to discuss about NAAC and SSR preparation. The following members were present in the meeting.

1. All TRB Staff
2. All AU Staff
3. Guest Lecturers
4. PTA Staff
5. CLP Staff

Principal, Dr. D. Paul Grace presided over the meeting. Principal addressed all the faculty members about the current status in the NAAC process of our college.

Dr. S. Jothi, IQAC Coordinator made power point presentation on the NAAC process.

Various Committees were constituted to prepare self study report of the college.

NAAC Work : 202 - 2023 - List of committees

Criterion I - Curricular Aspects

1. Mrs. V. Emimal Navajothi - Maths
2. Dr. M. Sumanthi - Botany
3. Dr. P. Poongothai - Microbiology.

Criterion II - Teaching Learning and Evaluation

* Teaching, Learning and Evaluation

1. Dr. D. Barathi - Physics
2. Dr. R. Chithradewi - Physics
3. Dr. S. Suganya - Physics
4. Dr. P. Kalaimagal - Physics
5. Dr. E. Karitha - Physics

* Student Enrollment and Profile

1. Dr. R. Chittiradevi - Physics
2. Mrs. P. Ambiga - History
3. Dr. K. Kartikeshali - Comp. Science

* Evaluation on Process and Reforms

1. Dr. S. Gomathi - Computer Science
2. Dr. V. Selvakumar - Commerce
3. Mrs. L. Santha Devi - Nutrition

Criterion II - Research, Consultancy and Extension

1. Dr. G. Sharmila Banu - Zoology
2. Dr. R. Bhuvaneshwari - Zoology
3. Dr. P. Vijayarani - Tamil

Criterion IV - Infrastructure and Learning

1. Dr. R. Padmarathi - History
2. Mrs. P. Ambiga - History
3. Dr. P. Kalaimagal - Physics

Criterion V - Student Support and Progression

1. Dr. V. Muthumani - Microbiology
2. Dr. P. Vijayarani - Tamil
3. Dr. S. Selvi - Maths

Criterion VI - Governance, Readership and Management

1. Dr. M. Lakshmi - Chemistry
2. Dr. S. Jayanthi - Chemistry
3. Mrs. P. Ratchana - Maths

Criterion VII - Innovations and Best Practices

1. Dr. R. P. Bhuvaneshwari - Economics
2. Dr. R. Bhuvaneshwari - Zoology
3. Mrs. V. Kowsalyadevi - Microbiology

ICT Committee:

1. Dr. P. Suganthi - Comp. Science
2. Dr. K. Kartikeshali - Comp. science
3. Dr. S. Gomathi - Comp. Science

Academic and Administrative Audit and College - Industry Collaboration Committee:

1. Dr. R. Sujatha - Nutrition
2. Mrs. L. Sathadani - Nutrition

Internship Monitoring Committee, MOU Monitoring Committee, Gender Sensitization Committee and Students participa- tion in cultural Activities at National/International Level:

1. Dr. N. Sebbalakshmi - English
2. Dr. P. Kalaimagal - Physics

Feed Back Committee:

1. Dr. S. Jayanthi - Chemistry
2. Mrs. R. Gopika - Physical Director
3. Dr. S. Sathar - History

Committee for Differently abled students:

1. Dr. P. Vijayalaxmi - Tamil
2. Dr. V. Sheeladevi - Tamil

Institutional Profile:

1. Dr. S. Suganya - Physics
2. Dr. N. Praba - Economics

Staff Profile Committee:

1. Dr. K. Karukuzhali - Comp. Science
2. Dr. R. Padmaravathi - History
3. Dr. M. Nallusamy - Commerce

Website Committee:

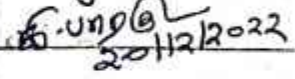
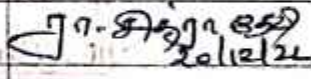
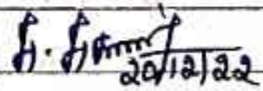
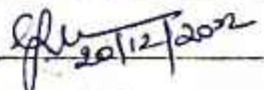
1. Dr. S. Suganya - Physics
2. Dr. S. Gomathi - Computer Science
3. Mrs. R. Gopika - Physical Director

Dr. P. J.
20/12/2022
LACC Coordinator

B. Mithy
20/12/2022
Principal

Signature of the faculty members:

I. TRB Staff:

Sl. No.	Name of the staff	Department	Signature
1.	Dr. D. Barathi	Physics	 20/12/22
2.	Mrs. V. Emimal Navajothi	Maths	
3.	Mrs. R. Chithra devi	Physics	 20/12/22
4.	Dr. R.P. Buvaneswari	Economics	
5.	Dr. P. Suganthi	Comp. Science	
6.	Mrs. K. Karkuzhali	Comp. Science	
7.	Dr. R. Sujatha	Nutrition	
8.	Dr. S. Suganya	Physics	 20/12/22
9.	Mrs. L. Santhadani	Nutrition	
10.	Dr. N. Subbalakshmi	English	
11.	Dr. L. Jothi	Physics	 20/12/2022
12.	Dr. M. Lakshmi	Chemistry	
13.	Dr. R. Bhuvaraneswari	Zoology	
14.	Dr. G. Sharmila Banu	Zoology	
15.	Dr. P. Kalaimagal	Physics	 20/12/22
16.	Dr. N. Prabha	Economics	
17.	Dr. V. Muthumani	Microbiology	
18.	Mrs. V. Kowsalyadevi	Microbiology	
19.	Dr. S. Selvi	Mathematics	
20.	Mrs. P. Karachana	Mathematics	
21.	Dr. S. Jayarathi	Chemistry	
22.	Dr. S. Gomathi	Comp. Science	
23.	Dr. R. Padmavathi	History	
24.	Mrs. P. Ambika	History	
25.	Dr. M. Nallusamy	Commerce	
26.	Mrs. R. Gopika	Physical Education	

II. Annamalai University Staff :

1. Dr. P. Vijayarani - Tamil
2. Dr. V. Selvarasu - Commerce
3. Dr. S. Sridhar - History
4. Dr. E. Kavitha - Physics

Signature

[Signature]

III. Guest Lecturers : Shift I & II

Name	Department	Signature
1. V. Gandhinathi	Tamil	<i>[Signature]</i>
2. Dr. Sudhan - I		<i>[Signature]</i>
3. Dr. Sudhan - II		<i>[Signature]</i>
4. Mrs. S. P. Gowri - I		<i>[Signature]</i>
5. Dr. V. Kannalaveni		<i>[Signature]</i>
6. S. Santhiya - II		<i>[Signature]</i>
7. Dr. V. SHEELADEVI - II	Tamil	<i>[Signature]</i>
8. J. Latha	Tamil	<i>[Signature]</i>
9. S. S. S. S. S.		<i>[Signature]</i>
10. P. R. S. S. S.		<i>[Signature]</i>
11. Dr. G. GANDHIDATHI - II	Tamil	<i>[Signature]</i>
12. Dr. P. Umaramani	Tamil	<i>[Signature]</i>
13. A. Santhiya	Tamil	<i>[Signature]</i>
14. S. S. S. S. S.	Tamil	<i>[Signature]</i>
15. S. S. S. S. S.		<i>[Signature]</i>
16. Mrs. G. Indrani	English	<i>[Signature]</i>
17. S. S. S. S. S.		<i>[Signature]</i>
18. S. S. S. S. S.		<i>[Signature]</i>
19. S. S. S. S. S.		<i>[Signature]</i>
20. S. S. S. S. S.		<i>[Signature]</i>
21. S. S. S. S. S.		<i>[Signature]</i>
22. S. S. S. S. S.		<i>[Signature]</i>
23. S. S. S. S. S.		<i>[Signature]</i>
24. S. S. S. S. S.		<i>[Signature]</i>

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1 28	Mr. Sathiabana	History	
2 29			
3 30			
4 31			
5 32			
1 33	Dr. Mr. Nithyashree	Economics	
2 34			
3 35			
36			
1 37	Ms. G. Sandhya	Mathematics	
2 38	P. Sornmya	"	
3 39	J. Indira	"	
4 40	U. Gayathri	"	
5 41	P. Manjula	"	
6 42	K. Kavitha	"	
7 43	N. Shanmugapriya	"	
8 44	S. K. Shanthi	"	
9 45	S. Sudha	"	
10 46	S. Tamil selvi	"	
11 47	Mrs. I. Mohana	Statistics	
1 48	Dr. S. Akilandeswari	Physics	
2 49	K. Mahalakshmi	Physics	
3 50	Dr. N. RAJALAKSHMI	Physics	
4 51	R. VASUGANI	PHYSICS	
5 52	Dr. S. Kavitha	physics	
6 53	MRS. M. Sathya	Physics	
7 54	Dr. L. Dhruvaneswari	Physics	
8 55	P. SANGEETHA	Physics	

Minutes of the Meeting

Date: 10.01.2023

The third Internal Quality Assurance cell meeting was conducted for all faculty members on 10.01.2023, between 2.30 p.m and 4.30 p.m. in the room number -25. The following members were present in the meeting.

1. TRB Staff members
2. Annamalai University Staff members
3. Guest Lecturers
4. PTA Staff members

Principal, Dr. D. Paul Grace presided over the meeting. Principal addressed all the faculty members about the status of the assigned work to all the faculty members. Principal instructed all the faculty members to present ppt of the assigned work for NAAC by the respective committee members in the consecutive days.

Dr. L. Jothi, IQAC coordinator presented ppt on the Abstract of SSR and AQAR - submitted online version and review report received from NAAC for the year 2018-19 and other documents submitted online for NAAC.

L. Jothi
10/01/2023
IQAC Coordinator

D. Paul Grace
10/01/2023
Principal

Signature of the faculty members:

I. TRB Staff:

- | | | |
|---|--------------------------|-------------|
| 1 | Dr. D. Barathi | Physics |
| 2 | Mrs. V. Emimal Narajothi | Mathematics |
| 3 | Mrs. R. Chethradevi | Physics |

[Signature]
18/01/23

III Guest Lectures:

1	DR. S. AKILANDESWARI	PHYSICS	808
2	K. Mahalakshmi	Physics	808
3	DR. N. RAJALAKSHMI	Physics	N. Rajal.
4	R. VASUGHI	PHYSICS	R. Vasugi
5	Dr. S. Kaviola	Physics	S. Kaviola
6	MRS. M. Sathya	Physics	M. Sathya
7	Dr. L. Bhuvaneshwari	Physics	L. Bhuvan.
8	P. SANGEETHA	Physics	P. Sangeetha
9	R. SIVASANKARI	PHYSICS	R. Sivasankari
10	DR. S. SELV	PHYSICS	S. Selva
11	Dr. K. Sucha I	Tamil	S. Sucha
12	Dr. K. Sucha II	"	S. Sucha
13	Mrs. P. Gowri	"	P. Gowri
14	Dr. V. Kamalaveni	"	V. Kamal.
15	S. Santhiya - II	Tamil	S. Santhiya
16	DR. V. SHEECADEVI - II	Tamil	V. Sheecadevi
17	S. Latha	Tamil	S. Latha
18	Dr. V. Sankar	"	Dr. V. Sankar
19	P. Renukadevi	"	P. Renukadevi
20	DR. G. SASIREKHA	Tamil	G. Sasirekha
21	Dr. P. Umaramani	Tamil	P. Umaramani
22	A. Sankari	Tamil	A. Sankari
23	Dr. V. Gandhi Matha	Tamil	V. Gandhi Matha
24	Dr. V. Sankar	Tamil	V. Sankar
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Minutes of the Meeting

Date : 11. 01. 2023

The fourth Internal Quality Assurance cell meeting was conducted on 11. 01. 2023 between 3.00 p.m and 4.00 p.m. in room number 25. The following members were present in the meeting.

1. TRB Staff members
2. Annamalai University Staff members
3. Guest Lecturers
4. P.T.A. Staff members

Principal Dr. D. Paul Grace presided over the meeting and addressed the faculty members on the selection of NAAC Coordinator to proceed further work for NAAC on the SSR preparation.

Since Dr. D. Barathi, H.O.D, Department of Physics has been suggested by Regional Joint Director of Collegial Education while conducting meeting for the faculty members in the Auditorium on 06.12.2022, Our College Principal Dr. D. Paul Grace spoke to Dr. D. Barathi that Dr. Barathi has been proposed to act as the NAAC Coordinator by the RJD in the meeting, "Give your Concurrence" or willing to act as NAAC coordinator. But Dr. D. Barathi refused to act as NAAC Coordinator. Later Principal called the staff members individually by name as per the hierarchy in their recruitment and asked about their willingness to act as the NAAC Coordinator. Everyone present in the meeting conveyed their comments as not-interested/not willing while their order of name was recorded except Dr. L. JOTHY. Dr. L. JOTHY, Assistant Professor in Physics cum IQAC coordinator conveyed her interest and willingness to act as NAAC coordinator, in the meeting.

Principal informed all the faculty members to disperse the meeting. All the faculty members dispersed from the room number 25.

S.B.
11/01/2023
PAAC Coordinator

S. Mithy
11/01/2023
PRINCIPAL

Signature of the faculty members:

2. TRB Staff:

1. Dr. D. Balathi

Physics

2.

3. Dr. R. CHITHRA DEVI

Physics

4.

5.

6.

7.

8. Dr. S. SUGANYA

Physics

9.

10.

11.

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13.

14.

15. Dr. P. KALAIMAGAL

PHYSICS

16.

17.

18.

19.

20.

21.

22.

V. P. Mithy
11/01/22